

**City Council Special Meeting & Workshop  
Agenda  
March 25, 2024  
Auburn Hall, Community Room**

**5:30 PM Special Meeting**

**Pledge of Allegiance**

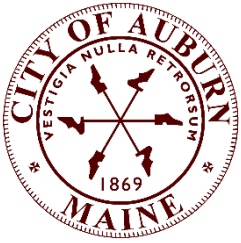
**I. New Business**

**Resolve 02-03252024**

Authorizing the submission of the Community Resilience Partnership application and designating the City Manager, or his designee to be the primary point of contact, to coordinate planning, implementation, and monitoring of energy and resilience projects.

**II. City Council Workshop - Department Presentations and Council Discussion**

- Police Department
- Business & Community Development & General Assistance
- Economic Development
- Finance Department
- Office of the City Manager
- Capital Improvement Plan (CIP) 5-Year Plan



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** March 25, 2024

**Resolve:** 02-03252024

**Author:** Jonathan P. LaBonte, Transportation Systems Director

**Subject:** Community Resilience Partnership Application

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**Information:** The Community Resilience Partnership (CRP) is a program of the Governor's Office of Policy Innovation and the Future. CRP was established to provide a framework for local communities to assess their ability to respond to climate change and align activities with the state climate action plan, *Maine Won't Wait*.

In December of 2021, the City Council passed a resolve directing staff to review opportunities for Auburn to align activities with the state climate action plan. Over the last few months, staff have been surveyed and Department Directors have met to review submitted information and discussion further coordination and actionable steps. The included self assessment worksheet and list of community actions are templates provided by CRP staff and were the basis of Auburn's internal review across departments and partners (Auburn Water/Sewer, Fire, Police, Public Works, Planning, etc).

On March 19<sup>th</sup>, a community workshop discussion was held to review the self-assessment effort and the communication actions in progress or completed based on the state's framework. A key takeaway from the public discussion was the need for improved coordination, communication and engagement on sustainability-related efforts citywide. There was support for the near-term opportunity to pursue funding for EV charging at the Auburn Public Library (to serve patrons and local residents) and at Norway Savings Bank Arena.

With the approval of the resolve, City staff are prepared to submit both our enrollment application and a Community Action Grant requesting \$50,000 towards the EV charging project. The pending grant round (with a 3/29 deadline) is only available to first time applicants, further increasing our odds of securing funding.

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**City Budgetary Impacts:** Potential state funding of up to \$50,000 for further EV charging infrastructure

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**Staff Recommended Action:** Approval of the Resolve

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**Previous Meetings and History:**

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**City Manager Comments:**

I concur with the recommendation. Signature:

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**Attachments:**

December 6, 2021 City Council Resolve  
CRP Self-Assessment Summary  
CRP List of Communication Actions



# City Council Resolve

## IN CITY COUNCIL

**Whereas**, in June 2019, Governor Janet Mills signed LD 1679 into law to create the Maine Climate Council, and;

**Whereas**, the Council — an assembly of scientists, industry leaders, bipartisan local and state officials, and engaged citizens — has developed a four-year Climate Action Plan to put Maine on a trajectory to decrease greenhouse gas emissions by 45% by 2030 and 80% by 2050 and achieve carbon neutrality by 2045, and;

**Whereas**, the four-year Climate Action Plan, Maine Won't Wait, outlines the steps Maine must take to combat climate change, and;

**Whereas**, Auburn is a leading community in Maine and therefore must take action on climate, and;

**Whereas**, the Auburn Strategic Planning Committee presented their report in 2019 and the city council accepted the report and whereas the first recommendation of the report is to protect and fully enjoy Auburn's natural resources;

**Now, therefore**, the Auburn City Council hereby passes this resolve to direct the City of Auburn elected officials, staff, businesses, and its citizens when conducting its planning, purchasing, and operations within the city, decisions should align with the Maine Climate Plan Action Goals.

1. Reduce Maine's Greenhouse Gas Emissions
2. Avoid the Impacts and Costs of Inaction
3. Foster Economic Opportunity and Prosperity
4. Advance Equity through Maine's Climate Response

## Community Resilience Self-Evaluation

**Instructions:** This tool is intended to help organize your community’s approach to increasing resilience to natural hazards and climate change impacts. Answer the questions to the best of your knowledge and seek information from your colleagues in municipal and county government and organizations in your community. Provide any relevant information in the explanation field. If it is difficult to give a clear yes or no response to a question, use the explanation field to explain why. **There are no wrong answers and the responses here will not affect your community’s eligibility to receive grants.** Where the response to a question is no, that may indicate an area of opportunity to address through a Community Action Grant.

<b>Community name:</b>	City of Auburn, Maine
<b>Self-Evaluation responses provided by:</b> Please include contact info	Jonathan P. LaBonte, Transportation Systems Director 60 Court Street, Auburn, Maine 04210 <a href="mailto:j.labonte@auburnmaine.gov">j.labonte@auburnmaine.gov</a> 207-333-6601 X1814
<b>Date:</b>	March 29, 2024
<b>Was this evaluation discussed during a community workshop?</b> Include the date of the workshop.	TENTATIVE: March 19, 2024

Once the questions on the following pages are complete, use these prompts to identify potential next steps for your community:

<b>What are two things your community is doing well?</b>	Energy initiatives (Energy efficiency rebates matching Efficiency Maine, purchasing power from renewal sources, use EVs for city fleet) and protection of green space (community forests, trails, park in rural areas as well as urban parks for quality of life)
<b>What are two areas that could be improved in the short-term?</b>	Exploring initiatives to support the growth and attraction of natural resource based industries (forest products, agriculture/local food) and providing improved shared parking/EV charging (in downtown neighborhoods to support in-fill and at community destinations)
<b>What is important for your community to address in the long-term?</b>	Given the geographic footprint of Auburn and the reality that it will/needs to grow, how does infrastructure growth and its significant undeveloped land connect in a way that is sustainable to support alternative modes of transportation/managed vehicle miles traveled growth (VMT) and retaining open space for farming/forestry/renewable energy/carbon capture/habitat/etc

<b>What specific 3 to 5 actions are priorities for your community?</b>	<ol style="list-style-type: none"><li>1. Supporting further EV transition (city fleet, public education, public parking/EV siting in neighborhoods and community destinations.</li><li>2. Review of planning policies/zoning to support growth that protects natural resources and provides for development patterns that manage VMT growth over time (growing in “nodes” or designated “cores”, use of street grids for connectivity/complete streets, etc)</li><li>3. Review of planning policies/ordinances/infrastructure to protect significant natural resources as we adapt to climate change (Lake Auburn, Taylor Pond, stormwater infrastructure to our rivers)</li></ol>
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Minimizing Risk and Exposure to Hazards	
<b>1) Has your community assessed the likelihood of various types of hazards or disruptive events?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Your local or county hazard mitigation plan is a good starting place to find this information. Hazards can include storms, floods, wind, fire, extreme temperatures, drought, etc. Likelihood could be indicated either numerically or qualitatively as low, medium, or high.	Explanation: Auburn has good protections in place for limiting growth in floodplains outside the historically urban area. In recent major rain events, Auburn had already invested in culvert upgrades due to grants. The city has an extreme weather plan in place with cooling and warming centers.
<b>2) Has your community assessed how the likelihood of each hazard has changed over time and may change in the future?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If your community has not tracked trends historically, you might infer past trends by determining if current priorities have shifted compared to past hazard mitigation plans. For example, drought or wildfire might be an emerging concern.	Explanation: During recent community planning with the County EMA, the Threat and Hazard Identification and Risk Assessment (THIRA) tool was used, but it is not predictive to future threat frequency or severity.
<b>3) Has your community assessed the impacts or consequences of each type of hazard for the community?</b>	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No
For example, flooding on Main Street impedes emergency services or affects local businesses.	Explanation: Not all event types have been assessed for impacts and/or consequences. Flooding (flash and river) have systems in place for monitoring and response, other threats require further assessment with corresponding response considerations.
<b>4) Is your community taking steps to reduce exposure to multiple risk types?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Your local or county hazard mitigation plan probably contains this information.	Explanation: Auburn proactively reduces exposure through fire related codes and prevention, its floodplain and shoreland zoning ordinances, and the planning and construction of public facilities to sustain neighborhood level support in extreme weather (heat, cold, power outages, etc). Multiple departments practice through dry-runs and tabletop exercises for community response.
<b>5) Is your community preparing for low-probability-but-high-consequence events?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
These events could be, for example, a 1-in-100 year flood, or a prolonged electricity outage or heating fuel shortage. What events might the community need to consider?	Explanation: As noted above, the city has community facilities designated as gathering spots, warming/cooling centers, Public Works has response plans for road closures and urgent repairs (as evidenced from summer micro-burst event and subsequent flash flood with rural road washout)
<b>6) Has your community assessed the consequences of multiple events or different types of hazards occurring in geographic or temporal proximity?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Examples could include back-to-back flooding events or a power outage during a heat wave.	Explanation: Some tabletop exercises have involved review of multiple incidents. For example, a dam breach and subsequent flooding or a contamination event at Lake Auburn and propane explosions.
<b>7) Is your community assessing emerging risks (e.g. drought, wildfire) and identifying blind spots?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

<p>In addition to natural hazards, consider public health threats that might be worsened by climate change, such as contamination of drinking water sources and vector-borne diseases from ticks and mosquitos.</p>	<p>Explanation: This is an ongoing obligation, but threats to drinking water, public health threats (reviews of pandemic response), and impacts of movement of goods via the city's highways, railroads, and airport are reviewed.</p>
<p><b>Understanding Sensitivity and Building Resilience</b></p>	
<p><b>8) Is your community tracking underlying societal characteristics and trends that increase vulnerability?</b></p>	<p><input checked="" type="checkbox"/> Yes      <input type="checkbox"/> No</p>
<p>This information might be found in your community's comprehensive plan or economic development plan. Examples of characteristics and trends might include older or low-income populations, low housing availability, reliance on a single economic driver, aging infrastructure, environmental degradation, etc.</p>	<p>Explanation: Through Auburn's Community Development Office (CDBG-entitlement) and its Public Health Office, demographic data is monitored on an ongoing basis and shared with policymakers (Mayor/City Councilors), City Committees, and City leadership (Department Directors). Information exchange could always be improved, but the key data is available and tracked.</p>
<p><b>9) Is your community proactively addressing vulnerabilities associated with these underlying characteristics?</b></p>	<p><input checked="" type="checkbox"/> Yes      <input type="checkbox"/> No</p>
<p>Look in your community's comprehensive plan or economic development plan for strategies that might address these trends.</p>	<p>Explanation: The city is focused on housing availability and has also recently funded a joint pilot program with police and fire called PSY (Project Support You) that directly help address mental health and substance abuse which often leads to people being unhoused. The city has initiated transportation studies that focus on safety (Vision Zero) through an equity lens as well as infrastructure that could support growth in core growth areas. The city also partnered with local agencies and private businesses to establish transit options for new New Mainers to access work (lower rates of vehicle ownership and lower VMT)</p>
<p><b>10) Does your community have financial resources in reserve to cope with or absorb shocks?</b></p>	<p><input checked="" type="checkbox"/> Yes      <input type="checkbox"/> No</p>
<p>For example, a rainy-day fund.</p>	<p>Explanation: By City policy, a fund balance must be maintained equal to 12.5% of general fund expenditures.</p>
<p><b>11) Is your community building flexible human capacity that can be drawn on in emergencies?</b></p>	<p><input checked="" type="checkbox"/> Yes      <input type="checkbox"/> No</p>
<p>For example, community emergency response teams (CERT) or mutual aid agreements with neighboring communities.</p>	<p>Explanation: The city does have multiple mutual aid agreement with neighboring municipalities, and has worked to establish cross training in a number of departments. Workforce attraction and retention remains a challenge in public safety and public works departments as competition for the employees tightens.</p>

### Improving Long-term Adaptive Capacity

<b>12) Does your community have plans or policies that anticipate future climate risks and community sensitivity trends?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Examples might include a comprehensive plan chapter that describes how the community is planning for climate change impacts, or a capital improvement plan that requires construction projects to consider future conditions like sea level rise, extreme rain, or drought.	Explanation: While project engineering might include increased culvert sizing, and future land use plans reference open space protection, this does not currently culminate in a “yes” to this question. A future comprehensive plan process might explore this.
<b>13) Are there resources to sustain new capacity when needed?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
This is different from Question 10 in that these resources would need to sustain a new long-term commitment rather than a one-time, short-term response. For example, if flooding emerges as an issue, a revenue source such as a stormwater utility fee could sustain a new community stormwater management program.	Explanation:
<b>14) Does the community have policies in place to build back smarter or recover with resilience after a disruptive event?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Examples might include a flood ordinance that requires compliance with the current building codes after substantial damage, or a communitywide post-disaster recovery plan.	Explanation: The city does have floodplain and shoreland zoning, in addition to building codes, to ensure more resilient standards are met.
<b>15) Does the community stress test to ensure plausible risks are manageable?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
This might be a table-top exercise with emergency management and community stakeholders, or a financial health analysis.	Explanation: Auburn has participated in tabletop exercises across departments and with multiple agencies in partnership with the County EMA.
<b>16) Does the community have a policy or process for managing uncertainty?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does the community have a way of making important decisions when information is incomplete or unavailable?	Explanation: City management has implemented a system known as EOS for the weekly sharing of new information/issues and establishing responses based on the collective knowledge and insights of city team members. This creates real time response as well as flexibility to adjust course on decisions with new information.



# Community Resilience Partnership

## List of Community Actions

Revised April 2023

See Instructions on Introduction tab below.

✓	Strategy Areas & Actions (mark Column A as complete, in progress, future priority, etc.)	Additional Resources (\$=funding source)	Notes/Current Status	Designated Priority	
<b>Strategy Area A: Embrace the Future of Transportation</b>					
Accelerate the Transition to Electric Vehicles (EVs)					
<b>Note: A maximum of \$7,500</b> of a Community Action Grant may be applied to the purchase of an electric vehicle for municipal or tribal fleets (Action A1). Eligible vehicles for Action A1 include light-duty, medium-duty, and heavy-duty on-road electric vehicles as well as electric riding mowers and electric outboard engines that are part of a municipal fleet, all subject to the maximum award amount. <b>Where applicable, Efficiency Maine’s electric vehicle rebate (Action A1) or EV charging rebate (Action A2) must be included in the applicant’s project budget.</b>					
In progress	A1	Purchase or lease electric vehicles for municipal or tribal government-owned vehicle fleets.		The city has a growing fleet of EVs (4 at present) planning for additional	Yes
In progress	A2	Install EV chargers in public parking areas.		Six (6) currently installed in Public Parking Garage with additional locations planned as funding is available	Yes
	A3	Adopt ordinances to encourage EV charging infrastructure, including at multifamily dwellings, businesses, and public parking areas.			
	A4	Adopt an anti-idling ordinance.			
Improve Mobility and Reduce Vehicle Miles Traveled (VMT)					
In Progress	A5	Implement strategies that increase public transit ridership and alternative transportation modes, including bike and walking infrastructure.		Support for WMTS workforce transportation PILOT program (underway). Assist in CityLink strategic planning for alternative models (demand response)	Yes
	A6	Implement strategies that encourage municipal/tribal employees to commute via carpools, public transit, bike/walk, or other alternatives to single-occupancy vehicles.			
Complete	A7	Adopt a telework policy for municipal/tribal government staff positions that can work remotely some days per week.		Implemented elements of policy/procedure during pandemic and retained flexibility based on department types/service delivered.	
In Progress	A8	Adopt land use and development policies in plans and codes that reduce the need for driving (e.g. locating schools, workplaces, and shopping near where people live; encouraging density of development near housing and transportation).		Examples include eliminated Commercial Parking Requirements, allowed small scale mixed use zoning throughout most in-town neighborhoods, and commercial Zones also allow housing of varied types.	Yes
Complete	A9	Adopt a Complete Streets policy which addresses safety, bike/pedestrian uses, and transit.	<a href="#">Maine DOT Complete Streets and City Adopted Complete Streets Policy</a>	City-adopted Complete Street ordinance/policy in place to review CIP and maintenance efforts.	
	A10	Adopt a broadband plan that reduces the need to drive by increasing access to high speed internet for underserved residents to support telecommuting, access to remote education and telehealth.	<a href="#">Connect Maine planning and infrastructure grants (\$)</a>		

Strategy Area B: Modernize Maine's Buildings					
Transition to Cleaner Heating and Cooling, and Efficient Appliances in Municipal/Tribal Buildings					
<p><b>Note:</b> Energy efficiency projects (Actions B1-B5) such as heat pumps, VRF systems, LED lighting upgrades, water heaters, etc. must be eligible for Efficiency Maine's incentives. The applicant's project budget must include applicable Efficiency Maine rebates or incentives.</p>					
In Progress	B1	Adopt and execute a plan for energy efficiency and building envelope weatherization improvements for municipal/tribal buildings. Collaborate with local school district for school building improvements.	<a href="#">Efficiency Maine: Public Sector (\$)</a>	The consolidated management of school facilities to the city's facilities department/public works department will make energy efficient evaluation/implementation more efficient	Yes
Complete	B2	Upgrade to energy efficient interior lighting in municipal/tribal buildings.	<a href="#">Efficiency Maine: Public Sector (\$)</a>	The Facilities and Energy Director has led energy efficiency efforts for lighting in municipal facilities to reduce energy costs.	
In Progress	B3	Upgrade to energy efficient appliances in municipal/tribal buildings.	<a href="#">Efficiency Maine: Public Sector (\$)</a>	Evaluations are ongoing for city facilities	Yes
Complete	B4	Install a heat pump system or VRF system for heating/cooling and heat pump water heating in municipal/tribal buildings.	<a href="#">Efficiency Maine: Public Sector (\$)</a>		
Complete	B5	Upgrade streetlights and exterior lighting for municipally/tribally-owned facilities with energy efficient LED lighting (and minimize light pollution with downlighting where possible).	<a href="#">Efficiency Maine: Public Sector (\$)</a> and <a href="#">Upgraded all City Street lights to LED</a>	City initiated a project to convert street lights to LED to achieve energy efficiency and cost savings	
	B6	Adjust procurement policies to prioritize climate-friendly Maine forest products (e.g. mass timber, wood-fiber insulation) in construction projects.		There are procurement risks association with giving preferential treatment to local/geographic specific vendors/manufacturers (legal risk specifically)	
Advance the Design and Construction of New Buildings					
In Progress	B7	Adopt the energy efficiency stretch building code (currently IECC 2021).	<a href="#">International Energy Conservation Code 2021 Locally Enforces IECC as adopted in MUBEC</a>	The Planning Department continues to review elements of updating building codes.	Yes
	B8	Require EV charging readiness and solar energy readiness for all new construction.	<a href="#">Municipal Electric Vehicle Readiness Toolkit (Southern Maine Planning and Development Commission)</a>		
In progress	B9	Support regular professional development for code enforcement officers, especially Efficiency Maine's code trainings.	<a href="#">Efficiency Maine trainings</a>	City-funded professional development for staff occurs when these trainings are offered.	Yes
	B10	Adopt C-PACE ordinance for commercial property owners to install renewable energy systems, energy efficiency measures, and EV charging infrastructure (pending state program launch).	<a href="#">Efficiency Maine: Energy Loan Comparison Chart (PDF)</a>		

Strategy Area C: Reduce Emissions through Clean Energy Innovation					
Reduce Greenhouse Gas (GHG) Emissions					
In Progress	C1	Conduct a baseline for energy usage by municipal/tribal government including electricity, heating and transportation fuels, and other energy sources.		This can become foundational to the elements below	Yes
	C2	Identify and track a simplified set of emissions indicators for community emissions reduction (e.g. number of EVs registered in the community, number of homes with solar panels, number of heat pump rebates from Efficiency Maine).		This is a future priority, and further discussion with community committee's (SNRB, others) to review data available and create said scorecard/indicators	Yes
	C3	Adopt a resolution setting targets and a plan for reducing emissions and advancing clean energy from municipal/tribal operations that align with the state's targets.		This is a future priority, and further discussion with community committee's (SNRB, others) to review data available and create said scorecard/indicators	Yes
Advance Clean Energy Adoption					
Complete	C4	Adopt a renewable energy ordinance(s) that allows, enables, or encourages community-appropriate renewable energy and energy storage installations.	<a href="#">US DOE SolSmart program and technical assistance</a>	This is noted as complete, due to the city's establishment of the Sustainable Auburn initiative and the providing of matching grants for some Efficiency Maine eligible improvements.	
Complete	C5	Adopt a streamlined permitting process for small-scale renewable energy installations.	<a href="#">US Department of Energy: SolarApp</a>	City-adopted solar ordinance	
Transition to Clean Energy					
Complete	C6	Enter into a long-term service contract or power purchase agreement (PPA) or adopt a clean power purchase policy to ensure increasing local government energy supplies come from renewable energy.	<a href="#">USDA Rural Development: Rural Energy for America (\$)</a>	The city has a Net Energy Billing Credits Agreement for renewable energy from a local hydroelectric facility.	
In Progress	C7	Install a renewable energy project (solar, wind, geothermal, anaerobic digestion, etc.) on municipal/tribal property (e.g. school rooftop, wellhead protection area, landfill, brownfield site, etc.).	<a href="#">USDA Rural Development: Rural Energy for America (\$)</a>	Ongoing evaluations are occurring for city facilities for potential of roof-top solar. Other facilities have used alternative sources such as Edward Little with geothermal and LAWPCA with anaerobic digestion.	Yes

Strategy Area D: Grow Jobs and Protect Natural Resource Industries					
Support Maine's Natural Resource Economy					
In Progress	D1	Adopt policies that enable, support, or incentivize local food production and consumption, including community gardens.		The city has a Comprehensive Plan Food Access Chapter: <a href="https://www.auburnmaine.gov/CMSContent/Planning/Comp%20Plan/APPROVED%20061621_FOOD_ACCESS_%20and_Ag-Economy%20Chapter.pdf">https://www.auburnmaine.gov/CMSContent/Planning/Comp%20Plan/APPROVED%20061621_FOOD_ACCESS_%20and_Ag-Economy%20Chapter.pdf</a> and has also invested resource in community gardens and "victory gardens" to support local food production.	Yes
	D2	Adjust procurement policies to prioritize climate-friendly Maine forest products (e.g. mass timber, wood-fiber insulation) in construction projects.		There are procurement risks association with giving preferential treatment to local/geographic specific vendors/manufacturers (legal risk specifically)	
Support Clean Energy Jobs and Businesses					
	D3	Assess the suitability of privately-owned brownfield and disturbed/contaminated sites for clean energy projects and encourage project development.	<a href="#">US EPA RePowering America's Land program</a>		
In Progress	D4	Establish incentives for clean energy industry or businesses to locate in community.		The city is exploring zoning reforms and incentive programs to support attraction and growth of the forest bioproducts sector in support of state economic development goals.	Yes
In Progress	D5	Encourage and support clean energy industries in economic development plans.		The city is exploring zoning reforms and incentive programs to support attraction and growth of the forest bioproducts sector in support of state economic development goals. This could further be supported with workforce development/training/transportation programs currently in the pilot phase.	Yes

Strategy Area E: Protect the Environment & Promote Natural Climate Solutions					
Protect Natural and Working Lands and Waters					
In Progress	E1	Set targets for increasing green space and tree planting to increase shade and water access in public spaces and carbon sequestration.	<a href="#">DACF Project Canopy (\$)</a>	The city has adopted ordinances regarding maintenance of the network of street trees (currently full documented in city GIS)	
	E2	Incorporate a goal into conservation plans of conserving 30% of land in the community by 2030 (including undeveloped town property), with a priority on addressing conservation gaps related to high biodiversity areas, undeveloped blocks, and land and water connectivity.	<a href="#">IWF: Beginning with Habitat</a>		
Complete	E3	Create or update a watershed plan to identify flooding and water quality priorities and adaptation options.	<a href="#">ME DEP Nonpoint Source Priority Watersheds List &amp; grants (\$)</a>	Watershed plans exist with LAWPC for Lake Auburn and for urban impaired streams in Auburn.	
	E4	Develop a natural resource and habitat inventory that includes climate stressors and impacts.	<a href="#">ME Natural Areas Program: Maps, Data, and Technical Assistance</a>		
In Progress	E5	Conserve, revegetate and reconnect floodplains and buffers in riparian areas.	FERC Relicensing Processes, Land for Maine's Future	The city has acquired floodplain and riverfront areas for public access and improved vegetation/flood management and continues to review opportunities as they arise and funds are available.	Yes
In Progress	E6	Preserve climate-threatened natural areas such as wetlands, riparian areas, and headwater streams through zoning or other regulations.	FERC Relicensing Processes, Land for Maine's Future		
In Progress	E7	Implement a source water protection program.		This has been advanced with the LAWPC and City ordinance changes	Yes
	E8	Adopt policies that prioritize natural, nature-based or ecologically enhanced shoreline protection for coastlines, rivers, and lakes.			
	E9	Identify and protect sites for living shorelines and saltmarsh migration areas.	<a href="#">ME Natural Areas Program: Maps, Data, and Technical Assistance</a>		
	E10	Identify and protect open space in the floodplain to increase flood buffers and community resilience.	<a href="#">ME Natural Areas Program: Maps, Data, and Technical Assistance</a>		

**Strategy Area F: Build Healthy & Resilient Communities**

Plan for Community Resilience				
Complete	F1	Conduct a community vulnerability assessment that identifies climate risks and vulnerable populations and includes a review of existing plans and policies. Adopt a climate resilience plan that describes high priority strategies for reducing risk and vulnerabilities (may be a standalone plan or included in a comprehensive plan).		The City participated in the Androscoggin County All Hazards Risk Assessment, which scored our vulnerability to natural hazards, many of which are climate driven severe weather events. This could be a starting point for future planning, including a Comprehensive Plan update.
Complete	F2	Update the local or county EMA hazard mitigation plan to address changing/future conditions and identify specific strategies to reduce vulnerability and increase resilience to climate change impacts.		EMA Hazard mitigation plan recently updated.
Complete	F3	Develop or enhance early warning systems and community evacuation plans.		
	F4	Develop a storm debris management plan.		
Reduce Flood Risk				
Complete	F5	Complete the Maine Flood Resilience Checklist.	<a href="#">Maine Flood Resilience Checklist</a>	
Complete	F6	Participate in the National Flood Insurance Program (NFIP).	<a href="#">FEMA's Community Rating System</a>	
Complete	F7	Enroll in the NFIP's Community Rating System (CRS) at Class 9 or better, reducing flood insurance premiums for community residents.	<a href="#">FEMA's Community Rating System Auburn is a Class 9 CRS Community</a>	
	F8	Achieve CRS Class 6 or better, maximizing flood insurance savings for community residents.	<a href="#">FEMA's Community Rating System</a>	
	F9	Map sea level rise projections in the local or county EMA hazard mitigation plan.		
	F10	Require consideration of sea level rise projections and impacts in planning and permitting coastal development.		
Complete	F11	Adopt freeboard requirements in the special flood hazard area and higher freeboard critical infrastructure and long-lifespan assets.	Auburn has a 1' freeboard requirement for new construction and substantial improvements in residential structures and flood proofing or freeboard in commercial.	
In Progress	F12	Adopt a low-impact design (LID) standard for stormwater management.	<a href="#">Low Impact Design Manual for Maine Communities (PDF)</a>	

Strengthen Public Health				
	F13	Identify and plan to reduce public health threats in the community that are exacerbated by climate change.	<a href="#">US CDC Health Harm Cards and Climate &amp; Health Planning Worksheet</a>	
Complete	F14	Develop and implement an extreme temperatures emergency plan, including strategies that increase use of cooling centers by residents.	<a href="#">US CDC Heat &amp; Health Tracker Resources: Heat Response Plans and Use of Cooling Centers</a>	City policies identify heating and cooling centers for times of extreme weather.
Complete	F15	Establish a peer-to-peer program for checking in on vulnerable community members during extreme heat or cold events.		Supported through various city department programming and the city's Age Friendly Community Committee.
	F16	Increase community-level resilience to mosquito-borne diseases by implementing vector controls to decrease mosquito habitat.	<a href="#">Maine CDC Mosquito-Borne Illness Prevention &amp; Response Guidance for Maine Towns and Communities (PDF)</a>	
	F17	Implement school-based programs to educate students about prevention of mosquito- and tick-borne diseases.	<a href="#">Maine CDC Vectorborne School Curricula</a>	

Strategy Area G: Invest in Climate-Ready Infrastructure				
Assess climate vulnerability of infrastructure				
In Progress	G1	Conduct a vulnerability assessment for critical community infrastructure that includes: 1) the climate hazards to which infrastructure assets are exposed and how the intensity and likelihood will change over time; 2) the susceptibility to damage or failure given location, design, age, condition, and state of repair; and 3) the consequences that impairment or failure of the infrastructure will have on the community.		
In Progress	G2	Develop a Capital Investment Plan that a) identifies vulnerable municipal/tribal facilities and assets, and b) prioritizes resilience in improvements and/or new construction.		
Utilize climate-ready standards, designs, and practices to improve infrastructure				
In Progress	G3	Improve and protect drinking water, wastewater treatment, and stormwater facilities to reduce physical damage and sustain function during extreme weather events.	Auburn has very stringent watershed protections for the water supply watershed.	
	G4	Adopt a policy that prioritizes green infrastructure to manage stormwater in developed areas.		
Complete	G5	Adopt DEP's Stream Smart Crossing Guidelines as standard practice for culvert and bridge improvements. Identify vulnerable crossings and apply for DEP improvement funds.	<a href="#">DEP Stream Smart Crossings Grants and Pocket Guide (\$) Adopted/Mandated.</a>	
Complete	G6	Assess wastewater treatment facilities for clean energy potential (solar, anaerobic digester, etc.).	Anerobic Digester in place.	



Strategy Area H: Engage Maine People				
Complete	H1	Establish or recognize an official committee of community stakeholders.		The Sustainability and Natural Resources Board and its subcomponents as designated in ordinance to assist the City Council in policy development/review.
Increase public awareness of climate change impacts and opportunities to take action				
	H2	Create a climate change education, outreach, and engagement program, focusing on mitigation and adaptation for residents and businesses.	<a href="#">US CDC Climate &amp; Community Health (PDF)</a>	As the city looks at the priority action steps, and other community outreach efforts, those that relate to climate change/mitigation could be part of an education and engagement effort (rather than a standalone new program)
	H3	Amplify public health advisories for climate-related health and weather events, such as air quality advisories, extreme heat or cold events, extreme storms, power outages, waterborne disease outbreaks, harmful algal blooms, vectorborne disease trends, etc.	NWS advisories (weather.gov/gyx and weather.gov/car); DEP air quality advisories (maine.gov/dep/air/ozone/index.html); ME Tracking Network displays of near real-time heat illness, cold illness, or tickborne diseases (data.mainepublichealth.gov/tracking)	
	H4	Engage youth in resilience, clean energy, and energy use reduction.		
In progress	H5	Engage populations that are vulnerable to climate impacts in resilience, clean energy, and GHG emissions reduction.		The city has adopted zoning changes to support neighborhood scale commercial activity that would provide walking (non-auto) access to daily necessities. The city is also partnering on workforce access options through transportation programs (pilot commuter bus) to reduce GHG emissions/VMT
Engage the business community and recognize climate leadership				
Complete	H6	Create and support an energy reduction campaign or challenge among businesses.		The city has utilized CDBG and ARPA funds to support energy reduction, including the Sustainable Auburn program.
	H7	Initiate a community bulk purchasing program with a vendor, or vendors, to provide low cost equipment such as heat pumps and solar for interested residents and businesses.	<a href="#">Portland's "Electrify Everything!" Initiative</a>	
<b>Note:</b> Bulk purchasing (Action H7): Grant funds may not be used to purchase or subsidize equipment or services for residential or commercial properties, but may be used for program design and capacity building .				



# City Council Order

## IN CITY COUNCIL

**WHEREAS**, on December 6<sup>th</sup>, 2021, the Auburn City Council passed a resolve directing elected officials, city staff, local businesses, and citizens to align decision making with the goals of *Maine Won't Wait*, the state's four-year climate action plan;

**WHEREAS**, the City of Auburn has completed the Community Resilience Partnership's Community Resilience Self-Assessment and List of Community Actions, and held a community workshop on March 19<sup>th</sup>, 2024, which prioritized the following action areas: 1) Supporting further EV transition with the city fleet and public charging infrastructure, 2) Reviewing policies/ordinances to support growth that protects natural resources and provides development patterns that minimize vehicle miles traveled (VMT), and 3) Assessing pathways for centralized management and coordination of sustainability efforts and engagement citywide;

**WHEREAS**, planning for community and infrastructure resilience will protect people, preserve businesses and the local economy, and reduce the impact and costs of natural disasters and extreme weather events;

**WHEREAS**, investing in energy efficiency and weatherization improvements is proven to lower municipal electricity expenses and make buildings more comfortable for employees and visitors;

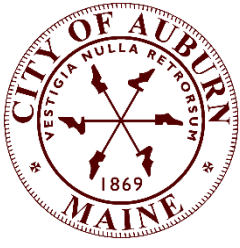
**WHEREAS**, transitioning municipal fleet vehicles to electric vehicles lowers fuel and maintenance costs and reduces the uncertainty of variable fuel prices on municipal budgets;

**WHEREAS**, the City of Auburn is prepared to demonstrate leadership in reducing energy use and greenhouse gas emissions, and increasing the resilience of people, infrastructure, and businesses;

**WHEREAS**, the Community Resilience Partnership provides grants to municipalities and Tribal Governments for activities that lower energy expenses, reduce greenhouse gas emissions, and increase community resilience in alignment with the state's climate action plan and goals;

**BE IT RESOLVED**, the City of Auburn commits to participating in the Community Resilience Partnership, which supports community leadership in reducing greenhouse gas emissions and increasing resiliency to extreme weather and climate change impacts;

**BE IT FURTHER RESOLVED**, the City of Auburn designates the City Manager, or his/her designee, to coordinate planning, implementation, and monitoring of energy and resilience projects and to be the primary point of contact to the Community Resilience Partnership;



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** March 25, 2024

**Author:** Sue Clements-Dallaire, City Clerk

**Subject:** Department and FY25 Budget Presentations

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**Information:** The following departments will be presenting:

- Police Department
  - Business & Community Development & General Assistance
  - Economic Development
  - Finance Department
  - Office of the City Manager
  - Capital Improvement Plan (CIP) 5-Year Plan
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**City Budgetary Impacts:** None at this time

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**Staff Recommended Action:** Questions and discussion

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**Previous Meetings and History:** Annual

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**City Manager Comments:**

I concur with the recommendation. Signature:



**Attachments:**

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